



SONS IN RETIREMENT

A Non-Profit Public Benefit Corporation For Retired Men Devoted to the
Promotion of Independence and Dignity of Retirement

Branch# 172, Twain Harte
PO Box 1143
Twain Harte, CA 95383

WEBMASTER

SIR POSITION DESCRIPTION

Notwithstanding the general position requirements set forth below, the Sir member nominated or appointed to this position can review the complete and official position description under Division 2, Part 3, Article 12, Rule 270 to 273 of the State Sir Manual by searching the Sirinc.org website

(sirinc.org / [Members Information](#) / [Key Documents](#) / [SIR Rules Manual, Checklist and Revisions](#)).

Any Branch Officer or Director can assist you in finding this material. The Branch 172 Records and Resources Committee binder can also be helpful in this regard.

Position Name: Webmaster

Position Duration: Minimum of one (1) year

Position Time Required Per Month: 4 hours

Position Skills:

- Computer skills with web page software

Position Description:

- Work with software of your choice to maintain and update the SIR branch web site.
- Ensure that our server host and domain name (SIRTWAIN.ORG) are paid for and maintained.