

JOB DESCRIPTIONS

Job Area: BEC SUPPORT
Job Name: Historian
Duration (Yrs): 2
Required Time: When needed
Skills:
Date posted: 10/11/13
Posted by: Jim Schneider

Detail Description:

Maintain files of SIR membership applications from Membership Chairman

Maintain SIR Bulletins file

Store and periodically display

SIR photo albums

Album of yearly SIR officers and committee chairmen